



Award Notice Abstract (Ref No.: 5311545)

Status: Updated

<p>Reference Number: 11456838</p> <p>Control Number: PR No : 2024-10-0132</p> <p>Bid Notice Title: PR No. 2024-10-0132 Supply and Delivery of Photocopier and Shredder for the Property and Supply Unit</p> <p>Approved Budget: Php99,000.00</p> <p>Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)</p> <p>Classification: Goods</p> <p>Category: Office Equipment</p> <p>Applicable Procurement Rules: Implementing Rules and Regulations</p> <p>Funding Source: Government of the Philippines (GOP)</p> <p>Funding Instrument: General Appropriations Act</p> <p>Area of Delivery: Batangas</p> <p>Delivery Period: 10 Day/s</p> <p>Contact Person: Rodrigo Castillo</p> <p>Created By: Rodrigo Castillo</p>	<p align="center">DEPARTMENT OF EDUCATION - DIVISION OF BATANGAS Provincial Sports Complex Compound, Bolbok Batangas City Batangas, Region IV-A, Philippines</p> <p align="center">PR No. 2024-10-0132 Supply and Delivery of Photoco</p> <p>Awardee : COPYLANDIA OFFICE SYSTEMS CORPORATION (COPYLANDIA)</p> <p>Address : Copylandia Corporate Center, 718 Bumatay St. Mandaluyong City Mandaluyong City Metro Manila, NCR, Philippines</p> <p>Contact Person : Romeo Anteza Pechon</p> <p>Designation : AVP for Consumables and Customer Support</p> <table border="1"> <thead> <tr> <th align="left" colspan="3">Line Item</th> </tr> <tr> <th align="center">#</th> <th align="center">Product/Service/Project Name</th> <th align="center">Budget</th> </tr> </thead> <tbody> <tr> <td align="center">1</td> <td>PR No. 2024-10-0132 Supply and Delivery of Photoco, PR No. 2024-10-0132 Supply and Delivery of Photocopier and Shredder for the Property and Supply Unit, 44000000, 1, Lot</td> <td align="right">Php99,000.00</td> </tr> </tbody> </table> <p>Reason for Award : Lowest Calculated Responsive Bid</p>	Line Item			#	Product/Service/Project Name	Budget	1	PR No. 2024-10-0132 Supply and Delivery of Photoco, PR No. 2024-10-0132 Supply and Delivery of Photocopier and Shredder for the Property and Supply Unit, 44000000, 1, Lot	Php99,000.00	<p>Award Type: Award Notice</p> <p>Contract Amount: Php98,100.00</p> <p>Award Date: 19-Dec-2024</p> <p>Publish Date: 17-Jan-2025</p> <p>Date Last Updated: 17-Jan-2025</p> <p>Contract Number: PR No : 2024-10-0132</p> <p>Proceed Date: 27-Dec-2024</p> <p>Contract Effectivity Date: 28-Dec-2024</p> <p>Contract End Date: 06-Jan-2025</p> <p>Created By: Rodrigo S. Castillo</p> <p>Date Created: 17-Jan-2025</p> <p>Approver: Rodrigo S. Castillo</p> <p>View Documents: 4</p>
Line Item											
#	Product/Service/Project Name	Budget									
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Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 SCHOOLS DIVISION OF BATANGAS

BAC RESOLUTION DECLARING LCRB AND RECOMMENDING APPROVAL
RESOLUTION NO. 2024-10-0132

WHEREAS, November 9, 2024, DepEd Division of Batangas thru the Bids and Awards Committee (BAC) Secretariat posted the Request for Quotation for the Procurement of **PR No. 2024-10-0132- Supply and Delivery of Photocopier and Shredder for the Property and Supply Unit** with an Approved Budget for the Contract of Ninety Nine Thousand Pesos (Php 99,000.00) only, in the PhilGEPS and Procuring Entity's Websites and on SDO Bulletin Board continuously for 4 calendar days;

WHEREAS, on November 12, 2024 at 10:00 a.m. opening of quotations was conducted at SDO Batangas, Provincial Sports Complex, Bolbok, Batangas City;

WHEREAS, during quotation opening, the BAC Secretariat informed the BAC that 3 bidders, to wit: 1. Printcore Office System; 2. Copylandia Office System Corporation; and 3. Business Machines Corporation submitted their quotations;

WHEREAS, the BAC opened the submitted technical documents and financial bid of the three bidders and found the following details below:

No	NAME OF BIDDER	Bid Amount	BIR Registration	Income Business Tax Return/ Tax Clearance	DTI/SEC Registration	PhilGEPS Registration	Mayors Permit	OSS	Remarks
1	COPYLANDIA OFFICE SYSTEMS CORPORATION	P 98,100.00	/	/	/	/	/	/	Complying
2	BUSINESS MACHINES CORPORATION	P 51,888.00	-	/	-	/	/	/	Complying
3	PRINTCORE OFFICE SYSTEMS INC.	P 78,500.70	-	/	-	/	/	/	Complying

WHEREAS, the Bids and Awards Committee (BAC) declared Business Machines Corporation as the lowest bidder, based on the bid as read; the Technical Working Group (TWG) conducted a bid evaluation of the submitted documents and issued a Post-Qualification Notice. However, the supplier failed to report within the specified timeframe and was subsequently disqualified;

WHEREAS on December 3, the BAC conducted an onsite post-qualification evaluation to Copylandia Office Systems Corporation, which had been overlooked as the second lowest bidder, and confirmed that it was compliant with the bid specifications;

WHEREAS, upon reviewing the Abstract of Bids as read, Printcore Office Systems, Inc. was identified as the second lowest bidder, not Copylandia Office Systems Corporation. The BAC immediately issued a Notice to Conduct Post-Qualification to



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
 Telephone: (043) 722-1840 / 722-1796
 Email Address: deped.batangas@deped.gov.ph
 Website: www.depedbatangas.com



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Printcore Office Systems, Inc., instructing the bidder to submit the original copies of legal documents and sample items to be delivered on December 10, 2024. However, the 2nd lowest bidder failed to adhere to the prescribed timeline for post-qualification and was therefore declared disqualified;

WHEREAS based on the foregoing circumstances the BAC declared Copylandia Office Systems Corporation as the 3rd lowest bid as Read for the PR No. 2024-10-0132 – Supply and Delivery of Photo Copier and Shredder for the Property and Supply;


WHEREAS, upon the result of post qualification conducted on December 3, 2024, and careful examination, validation and verification of the eligibility, technical and financial requirements submitted to the BAC by Copylandia Office Systems Corporation, it was found responsive as to the requirements of the project;

WHEREAS, the Bids and Awards Committee declared Copylandia Office Systems Corporation the Lowest Calculated Responsive Bid;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to award the project **PR No. 2024-10-0132 – Supply and Delivery of Photo Copier and Shredder for the Property and Supply** to:

COPYLANDIA OFFICE SYSTEMS CORPORATION

BAC RESOLUTION DECLARING LCRB AND RECOMMENDING APPROVAL
 RESOLUTION NO. 2024-10-0132
 December 13, 2024


ATTY. KAREN M. SALIMO
 Member
 -OB-


LOU C. PANALIGAN
 Member

MARIO B. MARAMOT, PhD
 Member


DAVID M. NUAY
 Member


RHINA O. ILAGAN, PhD
 Vice-Chairperson


GREGORIO T. MUECO, CESO VI
 Chairperson

APPROVED:


MARITES A. IBAÑEZ, CESO V
 Head of Procuring Entity



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
 Telephone: (043)722-1840 / 722-1796
 Email Address: deped.batangas@deped.gov.ph
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**NOTICE OF AWARD
(AMP)**

December 16, 2024


GEMMA SARMIENTO FETALCO
Solutions Consultant
Copylandia Office Systems Corporation
122 J.P. Laurel Highway
Mataas na Lupa, Lipa City

Dear **Ms. Fetalco**:

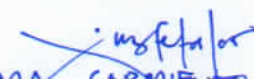
We are very pleased to inform you that we have considered your proposal for the project **PR No. 2024-10-0132- Supply and Delivery of Photocopier and Shredder for the Property and Supply Unit** in the amount of Ninety-Eight Thousand One Hundred Pesos (P 98,100.00) only as corrected and modified in accordance with the Instruction to Bidders are hereby accepted.

You are hereby required to submit the necessary documents upon receipt of this Notice of Award.

Very truly yours,


MARITES A. IBANEZ, CESO V,
Head of Procuring Entity

Conforme:


GEMMA SARMIENTO FETALCO
Signature over Printed Name

SOLUTIONS CONSULTANT
Designation

Date: DECEMBER 19, 2024



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
Telephone: (043) 722-1840 / 722-1796
Email Address: deped.batangas@deped.gov.ph
Website: www.depedbatangas.com

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PURCHASE ORDER
SCHOOLS DIVISION OFFICE
Entity Name

Supplier : <u>COPYLANDIA OFFICE SYSTEMS CORPORATION</u>	P.O. No. : 2024-12-0115
Address : <u>122 J.P. LAUREL HIGHWAY, MATAAS NA LUPA, LIPA CITY</u>	Date : December 19, 2024
TIN : <u>002-332-000-000</u>	Mode of Procurement: <u>Negotiated Small Value Procurement</u>


Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : Deped Division of Batangas	Delivery Term : <u>FOB Destination</u>
Date of Delivery : _____	Payment Term : 30 Calendar Days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	SHREDDER	1	48,200.00	48,200.00
		Features:			
		Shredder Material: Papers / Staples / Paper Clips / Credit Cards			
		Cutting Type: Strip Cut			
		Container Volume: At least 30L			
		Brand: HSM Securio B22 3.9mm			
	unit	PHOTOCOPIER	1	49,900.00	49,900.00
		Features:			
		Imaging Technology: Laser			
		Printable Paper Size: Up to A3			
		Standard Input Capacity: At least 300 sheets			
		Supported OS: Windows			
		Can Scan Mono and Colored			
		Brand: Develop Ineo 205i + OC-512 + Pedestal			

Total Amount in Words:	Ninety-Eight Thousand One Hundred Pesos Only	98,100.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  COPYLANDIA OFFICE SYSTEMS CORPORATION Signature over Printed Name of Supplier <u>12/27/2024</u> Date	Very truly yours,  MARITES A. IBANEZ, CESO V Signature over Printed Name of Authorized Official Schools Division Superintendent Designation
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Fund Cluster : <u>01</u> Funds Available : <u>₱98100.00</u>  EDUARDA U. ALON Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	ORS/BURS No. : <u>02-101101-2024- 12-10897</u> Date of the ORS/BURS: <u>12-20-24</u> Amount : <u>98,100.00</u>
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 SCHOOLS DIVISION OF BATANGAS

**NOTICE TO PROCEED
 (AMP)**

December 27, 2024

GEMMA SARMIENTO FETALCO
 Solutions Consultant
 Copylandia Office Systems Corporation
 122 J.P. Laurel Highway
 Mataas na Lupa, Lipa City

Dear **Ms. Fetalco**:

The Notice to Proceed is hereby given to Copylandia Office Systems Corporation that work may commence on the date this NTP was received for the project **PR No. 2024-10-0132- Supply and Delivery of Photocopier and Shredder for the Property and Supply Unit** in the amount of Ninety-Eight Thousand One Hundred Pesos (P 98,100.00) only.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the DepEd Division Office, Batangas Provincial Sports Complex, Bolbok, Batangas City.

Very truly yours,

marites
MARITES A. IBANEZ, CESO V,
 Head of Procuring Entity

I acknowledge receipt of this Notice on DECEMBER 27, 2024

Name of the Representative of Bidder: GEMMA SARMIENTO FETALCO

Authorized Signature: *Gemma Fetalco*



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